

BRENTWOOD BOARD OF SELECTMEN  
MINUTES OF MARCH 30, 2010

Convened: 6:30 p.m.  
Present: Kevin Johnston  
Andrew Artimovich  
Jane Byrne  
David Menter  
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable, and signed the register.

Jonathan Ellis was in to present the weekly Treasurer's report. Ellis had a copy of the Investment Policy which the Selectmen are required to adopt annually. Stevens will make copies for all members to review for discussion at next week's meeting. Ellis reported that he spoke with the Bond Bank about the Build America Bonds that John Kennedy brought to the Selectmen's attention a couple weeks ago. They are government subsidized taxable bonds with 1/3 of the interest being reimbursed to the municipality, as opposed to the tax exempt bonds that we usually participate in. The Bond Bank reviews each request on a case by case basis to see which rate will be better for the town. The next Bond sale is funded the end of July with applications due mid April. We may have to look into a BAN in the meantime.

The Selectmen reviewed the minutes of the 3/23/10 meeting. Bryan made a motion to approve the minutes as written. Artimovich seconded the motion; all voted in favor.

The Board reviewed the notes:

- Representatives from the Exeter Board of Selectmen will be in next week to discuss the Exeter portion of Pine Road.
- The Board discussed some details for the policy regarding the Emergency Personnel Annual Medical Exam. The Board decided if the physician determines the employee is not fit for duty, each case will be handled individually based on the physician's recommendations. They will rely on the physician to determine how long the employee should need to be out on disability to address the health issue. If upon completion of the designated time period the employee is still not found to be fit for duty, the employee will be terminated. The Police officers who were required to take the Police Standards and Training physical this year will be phased in to the Town's medical exam next year.
- Bryan made a motion, seconded by Byrne, to acquire by eminent domain two easements on, over and through the parcel identified by the town as Tax map 217, lot 002. Artimovich mentioned that we have 2 other abutters that we don't have signed easements from. These 2 abutters have not responded to the certified letters that were sent requesting they contact the Selectmen's office to set up an appointment by the end of March. The Board decided they will address these two next week. All voted in favor of the motion made by Bryan.
- The Board would like Gil Tuck to check Mr. Willim's property and Ms. Noyes' property to investigate a report that Mr. Rubin in once again parking and/or storing items there.
- The Board reviewed a couple of town ordinances that were found but had no signatures. One regarding No Alcoholic Beverages on Town Property will be rewritten for signing at next week's meeting.

Gil Tuck was in to discuss a sign that has been erected on Rte. 125. It is in violation of land use ordinances and needs to be removed.

The Board signed a number of applications for Veteran's Credits and one for an elderly exemption.

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Kevin Lemoine was in to discuss a number of items with the Board:

- Lemoine submitted a copy of the revised rules and regulations for Permanent Fire Fighters which includes the requirement for an annual fit for duty physical. It will be reviewed by Town Counsel.
- Lemoine distributed a copy of John Ricci's monthly requisition requests for construction of the Fire Station.
- Resident Bill Elliott has offered to do the floors at the new Fire House at no cost.
- Lemoine has about \$100,000 worth of equipment to buy in the next few months and would rather not go out to bid for every little thing he needs to get. A motion was made by Artimovich and seconded by Menter to require a request for 3 written bids for any item over \$10,000. All voted in favor.
- It is mandated by the state that they purchase a CO monitor for the ambulance. This is a budgeted item for about \$5,700.
- The antennae for the new station will be about 80' tall. Lemoine questioned whether this will be a problem. The Selectmen recommended he present it to the Planning Board for their approval. Lemoine mentioned that Richard Murphy needs to speak with Seabrook about moving their antennae over when the time comes.
- Lemoine asked if the Selectmen want to have the 2 full-timers take the PT test in the spring that they normally give since they'll be having the fit for duty testing in the fall. The Board decided to make it optional for the full-timers this year.
- The Board recommended getting a more thorough appraisal done of the current fire station by a local realtor. The one that was done previously did not include a visit to the property.

Wayne Robinson, road agent, was in to discuss a water problem on South Rd in front of #250. Robinson will speak with the property owner about possible solutions. As police chief, Robinson questioned where the money will come from to pay for Emergency Personnel Annual Medical Exam. Johnston said they will talk about that more next week.

The Selectmen discussed the proposed Board Meeting Policy that was distributed last week. Artimovich said he would like to see the sentence from the *Special Meetings* section of the current policy that states that "All special meetings to be held must have the concurrence of the majority of the Board" added to the revised policy. Byrne and Johnston discussed the "bullet" regarding the chairperson's duty to recognize member's requests for disqualification from issues where a conflict of interest may occur, as well as abstentions from voting. It was determined that these will be handled on an individual basis. Artimovich made a motion to approve the proposed Board Meeting Policy with the amendment regarding Special Meetings as noted above. Menter seconded the motion; all voted in favor.

The revised Selectmen's Board Meeting Policy states that a vice chairman will be elected. Bryan made a motion to nominate Artimovich, Menter seconded the motion. All voted in favor.

The Board discussed the revised employee handbook. Artimovich made a motion, seconded by Bryan, to add to the section regarding *Compensatory Time in Lieu of Payment* that the maximum accrual will be 40 hours. All voted in favor. The Board would like to add the Detail Policy to the employee handbook. They will discuss this policy further next week.

At 8:15 p.m. Bryan made a motion, seconded by Artimovich, to adjourn. All voted in favor.

Respectfully submitted,

Julie Stevens